



State Portal Steering Committee Meeting Summary Minutes

Meeting Date: **March 18, 2005** Meeting Time: **1:00 – 2:00 pm** Meeting Location: **OPR**

Attendees:

Committee members: Will Bush, David M. Carlisle, M.D., Tom Dolce, Davood Ghods, John Jewell, Michael Kassis, J. Clark Kelso, Robert Quigley, Bernard Soriano

Alternate members: Kristine Ogilvie

Others: Denise Blair, Paul Benedetto, Lee Macklin

Absent members: Ann Barsotti, Joan Borucki, Daniel Gullahorn, Kelvin Pye, Victor Rowley, Larry Toliver, Bill Wood, Charlene Zettel

Topic	Discussion Highlights	Action	Action Assignment
<i>California State Portal Plan</i> need		Show interface between DMV portal project and Business Case/Plan being developed by State Library (CRB)	DMV and State Library to meet.
DMV Portal project RFP status update	Bernard announced that the contract for the project was awarded.		
Review & discuss <i>Ca Portal Project Topics</i>	John reviewed the list of those members who have indicated particular interests. Members discussed adding access (ADA compliance) and security as topics.	Members to indicate their interests	Committee members to continue to send input/updates to John or Claudina
5 projects discussion	Clark asked for input on a survey to be sent to state agency and department CIOs to help identify the five projects. Members discussed the survey.	Survey to be sent to CIOs	CIO – update on survey.
Open Discussion		Need for agencies to have a common understanding of the principles underlying the portal	Teale to draft a document outlining discussion items

Topic	Discussion Highlights	Action	Action Assignment
		infrastructure.	
Next Meeting:	Date: April 1 / 05 from 1 to 3:00 P.M. ? Location: OPR room 202		
Adjourn	Meeting adjourned @ <u>1:54 P.M.</u>		